TEMPLE UNIVERSITY LIBRARIES
2014 Staff Recognition Award Nomination Form

All permanent full-time employees of the University Libraries, with the exception of the Administrative Council members, are eligible for this annual award. Consult http://library.temple.edu/about/staffaward for full details.

Please submit your nomination to Justin Hill, Chair, Staff Recognition Award Committee by e-mail attachment or hand delivery. If delivered in hard copy, the form must be signed. **Deadline: 5PM Friday, May 29, 2015**

Your Name: ____________________________________________________________

Your Position/Title: ______________________________________________________

Date: ______ Your Signature (if submitting paper copy): ______________________

**Nomination:**

Name of Nominee: _______________________________________________________

Position/Title of Nominee: _______________________________________________

**Suggested Categories to consider for the award (listed in no particular order) are:**

1. Consistently outstanding position performance over a significant period of time, **at least three years.**
   
   Examples: Quality customer service, Significant service to the Temple community, Substantive contributions to the University Libraries objectives, Service above and beyond the call of duty

   OR:

2. Substantive accomplishment on a particular task or project **during 2014.**

Please give a substantive explanation of your reasons for this nomination (with examples, when possible). Continue on a second page if you need more space.

(9/25/98; revised and approved by Administrative Council 12/02; corrected by CL 7/04; revised by 2003-2004 Committee, 1/05, 1/06; revised and approved by Administrative Council February 4, 2010)